

**NAFANA RURAL BANK LTD P.O BOX 123 SAMPA**  
**ACCOUNT OPENING FORM – INDIVIDUAL/JOINT ACCOUNT**

**ACCOUNT TYPE** Savings ☐ Current ☐ Joint ☐ Other Specify

**AGENCY/  
BRANCH  
STAMP**

Affix  
Passport  
Photograph  
Here

**ACCOUNT NO.** (For office use only)

**1A PERSONAL INFORMATION**

Title

Surname

First Name

Middle Name(s)

Former Name

Marital Status (Please tick as appropriate)

Single

Married

☐

Other (Pls Specify)

Gender M

☐

F

☐

Date of Birth

D	D	M	M	Y	Y	Y	Y

Place of Birth

Mother's Maiden Name

Nationality

Resident Permit No.

Permit Issue Date

D	D	M	M	Y	Y	Y	Y

Permit Expiry Date

D	D	M	M	Y	Y	Y	Y

Tax Identification Number (TIN)

Region

Purpose of Account (Please Tick)

Salary

☐

Savings

☐

Business

☐

Other, Specify

**1B PERSONAL INFORMATION**

Title

Surname

First Name

Middle Name(s)

Former Name

Gender M ☐ F ☐

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[illegible]

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D	D	M	M	Y	Y	Y	Y

[illegible]

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Salary ☐ Savings ☐ Business ☐ Others (Specify)

[illegible][illegible]

\_\_\_\_\_

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[illegible][illegible][illegible][illegible][illegible]

D	D	M	M	Y	Y	Y	Y

D	D	M	M	Y	Y	Y	Y

D	D	M	M	Y	Y	Y	Y

Annual Salary / Expected Annual Income    Less than GHC5,000 ☐    GHC5,001 – 10,000 ☐    GHC10,001 – 20,000 ☐    More than GHC20,000 ☐

[illegible][illegible][illegible][illegible]

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## 5 DETAILS OF NEXT OF KIN

Gender F ☐ M ☐[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

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## 6 ADDITIONAL DETAILS

[illegible][illegible]

D	D	M	M	Y	Y	Y	Y

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PHOTO(S)

FOR BANK USE ONLY

Signature

Signature

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7

Annually ☐

[illegible]

**1 REQUIREMENT CHECKLIST****Savings Account**

NO.	DOCUMENTS REQUIRED	CHECKED	DEFERRED	WAIVED
1.	Duly completed Account opening form.			
2.	Specimen signature card duly completed			
3.	Recent passport photograph			
4.	Proof of identity: International passport, Driver's license or National Health card, Valid Ghanaian Voters ID (original must be signed)			
5.	Resident Permit (for non-Ghanaian)			
6.	Proof of Address: Utility bills etc. (Certified true copy is acceptable if the original is not held)			
7.	Letter from Employer / School (for salary account and or student only)			

**Fixed/Current/Fixed Investment/Other Types of Account**

NO.	DOCUMENTS REQUIRED	CHECKED	DEFERRED	WAIVED
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				

**2 AUTHENTICATION FOR FINANCIAL INCLUSION**

i. Is the customer socially or financially disadvantaged? Yes ☐ No ☐

ii. If answer to the question (i) above is YES, state other documents obtained in line with the Bank's policy on social/financially disadvantaged customer in compliance with paragraph.....of AML/CFT Regulation,

.....  
 .....  
 .....

iii. Does the Customer enjoy tiered KYC requirement? Yes ☐ No ☐

iv. If answer to question (iii) above is YES, identify the customer risk category

Low Risk ☐ Medium Risk ☐ High Risk ☐

**3 AUTHENTICATION FOR POLITICALLY EXPOSED PERSONS**

Is the Applicant a Politically Exposed Person? Yes ☐ No ☐

**A. ACCOUNT OPENED BY:**

Name

Signature: .....

**B. DEFERRAL/WAIVER OF DOCUMENT (IF ANY) AUTHORISED BY:**

Signature: .....

**C. ADDRESS VERIFICATION CARRIED OUT BY:**

Signature: .....

**COMMENTS(S) (Address description and result finding):**

.....

.....

.....

.....

.....

**D. ACCOUNT OPENING AUTHORIZED BY:**

Signature: .....

AUTHORIZED

Signature: .....

MANAGER'S CONFIRMATION